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# Chicago Metropolitan Agency for Planning (CMAP) Executive Committee Minutes

October 13, 2010

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Will County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Committee Members** 

**Present:** 

Gerald Bennett, Chair -representing southwest Cook County, Joe Dealrepresenting the City of Chicago, Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County and Rae Rupp Sight representing DuPage County

Srch- representing DuPage County.

Staff Present: Randy Blankenhorn, Jill Leary, Dolores Dowdle and Sherry Kane

## 1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at approximately 9:05 a.m.

## 2.0 Agenda Changes and Announcements

There were no agenda changes.

## 3.0 Approval of Minutes – September 8, 2010

A motion to approve the minutes of the September 8, 2010 meeting, as presented, made by Mayor Elliott Hartstein, seconded by Rae Rupp Srch and with all in favor, carried.

#### 4.0 Travel Expenses

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

#### 5.0 Financial Statements

Deputy Executive Director of Finance and Administration Dolores Dowdle reported that the period ended as expected. The various reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2011 Project Summary and the Check Register for the month ended September 30, 2010 were presented for approval. A motion by Mayor Hartstein was seconded by Mayor Al Larson to approve the reports as presented. All in favor, the motion carried.

# 6.0 Metropolitan Mayors Caucus relocation

The Mayors Caucus reportedly will share space with CMAP, as is, meaning there will be little or no cost to them (for improvements) and none to CMAP and will pay the same square footage rent that CMAP pays. Should they become unable to meet the financial obligation, or wish to cancel, a 120 days' notice would be expected. Some legal advice may be necessary to work out the operational issues.

#### 7.0 GO TO 2040 Launch

Reported for informational purposes only, staff gave an overview of the expenses for the GO TO 2040 Launch. Revenue sources included donations, sponsorship by the Chicago Community Trust, and funds from the General Fund. No public funds were used.

#### 8.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented. A motion to approve the report as presented was made by Rae Rupp Srch and seconded by Mayor Larson. All in favor, the motion carried.

#### 9.0 Other Business

There was no other business before the Executive Committee.

#### 10.0 Public Comment

There were no comments from the public.

# 11.0 Next Meeting

November's meeting was cancelled. The Executive Committee will meet next on December 8, 2010.

## 12.0 Adjournment

A motion to adjourn at 9:30 a.m., made by Mayor Michelini, seconded by Rae Rupp Srch and with all in favor, carried.

Respectfully submitted,

Dolores D. Dowdle

Deputy Executive Director for Finance and Administration

11-30-10

/stk

Approved as presented by unanimous vote, December 8, 2010